

Boys & Girls Club of Manhattan Summer Program 2017

Frequently Asked Questions

Updated: 3.22.17

MANHATTAN/WAMEGO

GENERAL

Question: SPECIAL NEEDS SUMMER CAMP—Project CHILD

Answer: All calls with questions regarding this program need to go to Cat Robson

Question: Who is allowed to enroll in the summer program in Manhattan?

Answer: Youth who have graduated from Kindergarten – 6th grades

Question: What locations are going to be open this summer?

Answer: 5th Street, Lee Elementary (to include Marlatt kids), Theo Roosevelt (to include Bluemont kids) and Central Elementary in Wamego

Question: Who is allowed to enroll in the summer program in Wamego?

Answer: Youth who have graduated from Kindergarten – 6th grades

Question: When does the summer program begin?

Answer: May 30, 2017

Question: When does the summer program end?

Answer for 5th Street: August 11, 2017

Answer for Lee & TR: July 28, 2017 but has the option of signing up for July 31-Aug 11 at 5th Street

Answer for Wamego: July 28, 2017 but has the option of signing up for July 31-Aug 11 at 5th Street

Question: Will you be open on Tuesday, July 4?

Answer: No, we will be closed on Tuesday, July 4. We will be open on Monday, July 3.

Question: When and where does sign-up begin?

Answer: Sign-up begins on Wednesday, April 5, 2017 @ 8:30 am at 220 S. Fifth Street

Question: What are the hours of the Summer Program?

Answer: 7:30 am-6:00 pm, Monday-Friday

Question: When and where can I get the forms?

Answer: Beginning Wednesday, April 5, 2017, come to 220 S. Fifth Street, Manhattan. We will also be at the Wamego site on April 5th and 11th from 3:30 – 6pm for paperwork completion.

Question: Do I have to have all the forms/paperwork filled out to register my child?

Answer: YES. You must have a completed 2017 membership form with membership fee, Income Eligibility Form, and summer registration form completed. Also, **all outstanding balances and half of total summer fee paid at time of registration.**

Question: What if my child needs to take a daily medication?

Answer: Should your child regularly require a medication during program hours, it will be incumbent upon the parent or guardian to administer this medication.

COST/REFUNDS

Question: How much does the summer program cost?

Answer: \$80/week/child *In order to guarantee your slot, you must pay for a full week regardless whether your child attends the full week.

Question: What if I decide to cancel, is a refund available?

Answer: Under NO circumstances will a refund be issued if a participant withdraws from the program.

Question: Why is the fee \$80 for May 30-June 2 OR the week of July 3, 5-7 when it is not a full week?

Answer: The fee is not based on days served it is based on weekly service provided.

Question: Is there a payment plan option?

Answer: To reserve a program slot for your child, we must receive payment in full or ½ the total summer fee, plus the \$30 membership fee (if applicable), and all past due balances at time of enrollment. Remaining balance will be due to the Boys & Girls Club of Manhattan by Friday, June 9, 2017, unless an alternate payment plan has been arranged. On June 12, 2016, a late fee of \$50 will be charged per child. All fees must be paid by June 16 in order for member to continue attending programs.

Scholarships may be available for qualifying families. To apply for a BGC scholarship, a copy of your 2016 Tax Return to verify family income is required. A partial or full scholarship May be available for those who qualify.

SCHEDULE/PROCEDURES

Question: If I'm not able to pick my child up, is it okay for my friend to pick my child up instead?

Answer: Yes, a family or friend may pick up your child as long as you have included his/her name on the Membership Application. However, if you would like for someone who is not included on your list to pick your child up, YOU must provide the Club with a signed note of permission and let new contact know they will need to bring an ID when picking up your child.

Question: What is the schedule for the day?

Answer: The following is a VERY GENERAL schedule of how the day is broken down (a more detailed schedule will be provided to you the first day your child attends):

7:30 am-8:30 am- drop off, breakfast

7:30 am-9:30 am- after breakfast, morning rotations

9:30 am-11:30 am- group activities: Art, Recreation, Technology, Gym & Themed Units

11:30 am-12:30 pm- LUNCH

12:30 pm-3:15 pm- afternoon activities: MAY include water games or pool

3:15 pm- 3:30 pm- wash up for snack

3:30 pm-4:00 pm- SNACK

4:00 pm- 6:00 pm- continuation of group activities/organized free time/pick up

Question: What happens if there is inclement weather while my child is at the Club?

Answer: The Boys & Girls Club runs every week day, regardless of weather conditions. In case of stormy or tornado-like weather, we will move all members to the designated storm shelter area in each facility. (Please see our Parent Handbook for more details.)

Question: What should my child bring to the summer program?

Answer: Your child should bring a water bottle every day and in the event that we may take children swimming, pool attire would be necessary. **ALL valuables (money, toys, CD players, computer games etc.) MUST be left at home.** Please make sure to mark your child's name on all of his/her belongings. We will have a lost & found, but unclaimed items will not be the responsibility of the Club and will be donated regularly to Goodwill.

Question: What should my child wear to the Club?

Answer: Comfortable clothes! We will stay active which may require members to get dirty at times. It might be important to make sure children wear comfortable shoes considering we will be doing a lot of physical activity.

Sandals, flip-flops and thongs are not recommended unless we are going to the pool.

Question: Who should I speak to if I have any questions or concerns?

Answer: Please feel free to express any questions or concerns with the Unit Director. If you feel that your question or concern has not been resolved, please contact Pamela Nealey, Director of Operations, 539.1947.

Question: What if my child becomes ill at the Club?

Answer: A staff member will call you to let you know that your child is ill. If your child is vomiting or running a temp of 101 degrees or higher, he/she will need to be picked up immediately.

MEALS/SNACKS

Question: Will breakfast be provided for my child?

Answer: Yes. Breakfast will be served between 8am and 8:30am.

Question: Will lunch be provided for my child?

Answer for 5th Street, LEE & TR: YES.

Answer for Wamego: No, a sack lunch will need to be provided unless we notify you otherwise.

Question: Will snacks be provided for my child?

Answer: Yes. An afternoon snack will be provided sometime between 3:30pm to 4pm

STAFFING

Question: How many program leaders are on staff?

Answer: We hire a Unit Director per site, and a program leader for every group of 15 children. Almost all of our program leaders are college age or older and have experience working with children.

Question: How do you place the children into groups?

Answer: Children are split into age groups based on grade level. They will remain in the grade level that they were in for the 2016-2017 school year.

Question: Will my child's program leader be waiting for him/her every morning?

Answer: During morning rotations, the program leaders' main responsibilities are to interact with the children while the children play leisure games. This allows the program leaders the opportunity to interact with all the children at the Club, not just the children in their group. If you have a specific question or concern that you would like to discuss with your child's program leader and you are having trouble locating them, please see the Unit Director. A meeting also can be scheduled for you.

FIELD TRIPS

Question: What kind of field trips will you be taking?

Answer: **If** the Club arranges field trips, parental permission will be required before your child is allowed to participate and additional fees may apply.

POOL

Question: Will you be taking children to the pool this summer?

Answer for 5th Street/Lee/TR: We **will** take youth swimming 2 days/week, weather permitting, to the City Park Pool. The admission to the pool is in addition to the summer fees or you can provide a pool pass for your child.

The Club will provide transportation to and from the pool. All youth, who travel to the pool with the Club, must return with the Club. **NO MONEY** for concessions will be allowed. An afternoon snack will be provided at the Club. Permission for your child to go swimming with the Boys & Girls Club of Manhattan during the Summer 2017 program will need to be given.

Answer for Wamego: We **will** take youth swimming at least 2 days/week, weather permitting, to the Wamego City Pool. The admission to the pool is in addition to the summer fees or you can provide a pool pass for your child. Club Staff will walk members to and from the pool. **NO MONEY** for concessions will be allowed. An afternoon snack will be provided at the Club. Permission for your child to go swimming with the Boys & Girls Club of Manhattan during the Summer 2017 program will need to be given.